

## SPECIAL BULLETIN

OFFICE OF TRAINING

No. 21-73

27 July 1973

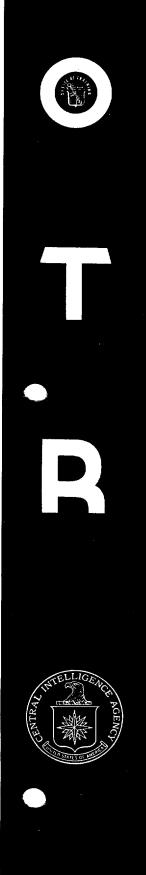
TO: All Training Officers of the Agency

## LANGUAGE COURSES AT HEADQUARTERS

1. The part-time language courses listed below will be offered by OTR during duty hours in the Headquarters Building beginning 4 September 1973. All classes will end on 21 June 1974 unless otherwise indicated. There will be a two-week break during the Christmas holidays. A minimum of three students is required to convene a class. For course descriptions, prerequisites, and other details, consult the revised Language School section of the OTR Catalog of Courses.

Course	Type*	Schedule			
Chinese 81H	R	0900-0950 daily (section I) 1100-1150 daily (section II)			
Chinese 82H	R	1300-1350 daily (section I) 1400-1450 daily (section II)			
Chinese 83H	R	1000-1050 daily			
French 21H	RSU	0845-0935 daily (section I) 1300-1350 daily (section II)			
French 22H	RSU	0945-1035 daily (section I) 1045-1135 daily (section II)			
French 81H	R	1400-1450 daily			
Russian 01H	Fam.	2 hours per week (class ends 7 Nov. 73)			
Russian 81H	R	<pre>1 hour daily (section I - General Vocabulary) 1 hour daily (section II - Scientific Vocabulary)</pre>			
Russian 82H	R	1 hour daily			
Russian 85H	R	1 hour MWF			
Russian 86H	R	1 hour MWF			

(Over, please)



1 hour MWF

Russian 88H R

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 Spanish 21H
 RSU
 0845-0935 daily (section I) 1300-1350 daily (section II)

 Spanish 22H
 RSU
 0945-1035 daily

 Spanish 81H
 R
 1045-1135 daily

 Spanish 82H
 R
 1400-1450 daily

\*R - Reading, S - Speaking, U - Understanding, Fam. - Familiarization

2. The following Russian reading courses began in February 1973. The second semester for these courses will begin 4 September 1973 and end 1 February 1974. New students may join these classes provided they have the appropriate skill level.

Course		Schedule		
Russian				daily
Russian	86H	1	hour	MWF
Russian	88H	1	hour	MWF

- 3. Only those individuals able to maintain an excellent attendance record should apply; students with irregular attendance will be dropped. Students are expected to study on their own time to prepare for class.
- 4. To enroll in any of the above courses submit Form 73, "Request for Internal Training," through the Training Officer to OTR/ISS/AIR, Room 1036, Chamber of Commerce Building. The registration deadline is 17 August 1973.
- 5. For further information contact at the STATINTL Language School, extension 3271.